



## Effective Date

The Effective Date of this Privacy Statement is July 26, 2018.

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Should you have additional questions, comments or concerns please contact:

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## What Information We Collect and How We Use and Share It

### *Donations*

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### *Registration*

If you decide to submit a cloud based grant application to The Fund, you will first need to register. In connection with this registration process, The Foundation or Survey Monkey through their platform FLUIDREVIEW (hereafter "FLUIDREVIEW") will obtain certain information from you such as your first and last name and email address. You will also be required to create a password. The Foundation will use this information in part to process your registration and communicate with you. If information is collected through FLUIDREVIEW, Survey Monkey will share such information with The Foundation in connection with administering The Fund. For more information about how FLUIDREVIEW uses your personal information, please go to [www.surveymonkey.com](http://www.surveymonkey.com) and review their privacy policy. The Foundation reserves the sole right to use other alternative service providers for similar purposes. See also "External Links" below.

### *Grant Application*

If you submit a grant application online, The Foundation or FLUIDREVIEW will obtain certain information from you such as your first and last name, phone number, physical address, birth month and birth day, email address and other information that you provide in the application forms, including whatever you choose to disclose about your personal information and any personal information about your family members or other eligible dependents. The Foundation or FLUIDREVIEW will also obtain information about your emergency hardship situation and your finances. If information is collected by FLUIDREVIEW, it will share such information with The Foundation. The Foundation or FLUIDREVIEW will use the information you provide to assess and process your grant application for financial assistance from The Fund. By submitting a grant application, you agree and represent that: 1) you have informed every adult or child that you are submitting an application for a grant and that the application contains personal information about them; 2) you have the legal right to disclose all personal information of any minor under the age of consent and you are the parent or legal guardian of any such minor and 3) you have the express and written authorization of adults whose personal information is included in your grant application for the collection, use, transfer and storage of their personal information.

### *No Personal Information from Children*

We do not knowingly collect or use any personal information from individuals under the age of 18 unless it is provided by or with the affirmative consent of the parents/legal guardians of those minors. If we become aware that any such information has been provided or submitted to us without parental consent, we will delete the information as soon as practicable.

### *Charitable Class Verification*

You will provide certain information (e.g. your legal name, birth month and date, and the date of your application) when submitting a grant application in order to allow The Foundation to verify that the applicant is a member of the charitable class with the Fund sponsor, as required by policies and regulations. If we are using a third-party service provider, such provider will share this information with us. You expressly consent to this information being shared with your employer in order to verify your charitable class status. Neither the Foundation, the Fund sponsor, nor FLUIDREVIEW shall be held liable for the use of such information by the employer.

### *Other purposes*

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### Retention Period

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